

# QMS Auditor / Lead Auditor

HANDS  
ON

An intensive five-day course meeting the requirements of IRCA 2245

## What you will learn

The course will enable successful delegates to:

- Understand the scope, application and terminology of quality standards
- Establish the scope, duration and resources for audits
- Plan and organise an audit
- Undertake all phases of the audit process
- Collect, analyse and report audit evidence

## The course

- Documented quality systems
- Auditing techniques
- Conducting the audit
- Opening and closing meetings
- Corrective action and follow-up

The course includes role-play, seminars, exercises and presentations, and concludes with a written examination.

The course runs from 8.30am to 6.30pm on days one to four and from 8.30am to 4.00pm on day five. Delegates must attend for the full duration of the course and are encouraged to be residential.

*Last year our delegates attained excellent pass rates, consistently gaining higher results than national averages.*



## Who should attend?

- Quality professionals with experience of quality management systems and seeking registration as an auditor / lead auditor under the IRCA scheme
- Anyone who will be conducting third party assessments
- Quality managers who will be carrying out audits of suppliers or vendors

All delegates receive a certificate verifying completion of the course. Those who pass both the practical assessment and written exam will receive a certificate of training recognised by IRCA.



Course A17180

See insert for full list of dates and venues